



# Durham Appearance Commission

*Cultivate visual appeal & recognize the benefits of good design, which enhance quality of life.*

## M i n u t e s

March 21, 2018 ■ 6:00 p.m.

**Conference Room GA**

Ground Floor, City Hall

### I. Call to Order

- Members Present: Mike Miller-Chair(MM), Fred Jernigan-VChair(FJ), Erik Mehlman-Sec(EM), Ellen Weinstein(EW), Rick Crawford(RC), Pam Porter(PP), Mitch Tuchman(MT), Ted Maynor(TM), Miguel Jackson(MJ), Alvaro Quintana(AQ), Jessica Braverman(JB)
- Members Absent (Excused): Lyn McClay(LM)
- Members Absent/Tardy: Marc Reibold(MR), Stephanie Strickland (SS)
- Staff Liaison: Matthew Filter(MF)
- Guest: Jim Morris(JM)

### II. Approval of Minutes

- Minutes approved unanimously

### III. Adjustments to Agenda

- None

### IV. Treasurer's Report

- Current balance is \$5048.39
- MM presents budget of \$3300 for the GLAwards
- Approved and noted to use the CCPD funds first as they expire in June

### V. Landscape Manual Presentation

- Jim Morris presents info on the Durham Landscape Manual

### VI. Committee Reports

- Golden Leaf Committee
  - Judging occurred this past weekend
  - 6065 people visited the site and voted for people's choice
  - EW presents expenditures for the website – 2018 annual fee was about \$220
- UDO Review Committee
  - No report
- Interlocal Agreement / By-laws Committee
  - Committee to convene and finalize the by-laws after the GLAwards and next E+E event
- Education and Engagement Committee
  - Still shooting for a May 2<sup>nd</sup> event
  - Venue final selection needs to be made

- EW mentions the idea of asking Burt's Bees

**VII. New Business & Announcements**

- Public Art meeting the artists schedule was sent out for upcoming public art at the new parking deck

**VIII. Adjournment**